



AN AWARD WINNING STUDIO  
THAT'S DIFFERENT



ADR

VOICEOVER

POST PRODUCTION

ISDN

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630 9th Ave, #810,  
New York, NY 10036

212-904-1870  
[bookings@cdmstudios.com](mailto:bookings@cdmstudios.com)  
[www.cdmstudios.com](http://www.cdmstudios.com)

# STUDIO BOOKING & ARCHIVE POLICIES

All sessions must be cancelled within 24 hours of the start-time of the session to avoid cancellation fees.

Accepted forms of payment are Credit Card, check, wire transfer and money order.

Files placed on our FTP will be available for download for 14 days. After that time, they will be deleted.

All sessions will be archived, free of charge, for 30 days after the completion of the session. After that time, an archive fee of \$60/year will be assessed if you would like us to continue to store your files. We will maintain an onsite copy as well as a cloud-based copy.

If you do not want us to archive your project, you may provide a hard drive or thumb drive onto which to store your project. Otherwise, we can simply delete the files from our server.

## ISDN, Source Connect, Skype, Phone Patch

We provide a choice of 4 remote connection types to your session.

Our APT-x Worldnet Tokyo ISDN has two dial-in numbers: **212-956-0156** and **212-956-0157**

Our Source Connect username is **cdmstudios**

Our Skype username is **cdmstudios**

Our phone patch number (phone hybrid) is **646-509-2298**

